

NHD-North Bay Paper Category

Submission Instructions

Your paper and all accompanying written materials will be submitted as a single **PDF**.

Your paper must conform to all of the rules in the NHD Rule Book:

<https://www.nhdca.org/contest-rules>

NOTE: the paper category now includes a *PROCESS PAPER*.

Submitting Your Paper

STEP 1

Save your paper and all written materials as a single document with the following naming format:

Division_Category_lastname(s).pdf *[separate last names by a underscore]*

example Jr_Paper_Ortiz_Krishnan.pdf

1. Export your Title Page, Process Paper, Paper, and Annotated Bibliography as PDFs. (or combine first and then export).
2. If you exported individual files, create **one combined PDF** of the following items in the order below.
 1. Title Page
 2. Process Paper
 3. Paper
 4. Annotated Bibliography

Note: You can use the free software [ilovepdf.com](https://www.ilovepdf.com) or smallpdf.com to merge your PDFs into one PDF document.

STEP 3

Email your file to nhdnorthbay@gmail.com
